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Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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January 07, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
FIRE CAMPS LIFE SAFETY IMPROVEMENTS PROJECTS:
FIRE CAMP 11, ACTON; FIRE CAMP 13, MALIBU; FIRE CAMP 14, SAUGUS;
FIRE CAMP 16, SAN FERNANDO; AND FIRE CAMP 19, AZUSA
CATEGORICAL EXEMPTION
ESTABLISH CAPITAL PROJECTS
APPROVE BUDGETS
THIRD AND FIFTH DISTRICTS
(3 VOTES)**

SUBJECT

This is a joint recommendation with the Fire Chief to allow the Department of Public Works to prepare construction documents and obtain jurisdictional approvals for the Fire Camps Life Safety Improvements Projects at Fire Camps 11, 13, 14, 16, and 19.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the Fire Camps Life Safety Improvements Projects at Fire Camps 11, 13, 14, 16, and 19 are exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Projects.
2. Approve and establish capital projects for the Fire Camps Life Safety Improvements Projects: Fire Camp 11, Capital Project No. 87157; Fire Camp 13, Capital Project No. 87158; Fire Camp 14, Capital Project No. 87159; Fire Camp 16, Capital Project No. 87160; and Fire Camp 19, Capital Project No. 87161.

3. Approve the total Project budgets for the Fire Camps Life Safety Improvements Projects: \$6,200,000 for Fire Camp 11, Capital Project No. 87157; \$3,200,000 for Fire Camp 13, Capital Project No. 87158; \$3,300,000 for Fire Camp 14, Capital Project No. 87159; \$1,200,000 for Fire Camp 16, Capital Project No. 87160; and \$6,100,000 for Fire Camp 19, Capital Project No. 87161, an aggregate amount of \$20,000,000.

4. Authorize the Director of Public Works, or her designee, to manage and deliver the construction of the Fire Camps Life Safety Improvements Projects, on behalf of the Consolidated Fire Protection District of Los Angeles County; award and execute consultant services agreements, amendments, and supplements related to the Projects within the same authority and limits delegated to the Director of Public Works, or her designee, by the Board for County capital projects; to accept the Projects; and to release retention upon acceptance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to proceed with design and jurisdictional approvals for the Fire Camps Life Safety Improvements Projects (Projects) at Fire Camps 11, 13, 14, 16, and 19. These Projects are categorically exempt from the California Environmental Quality Act (CEQA). Fire Camp 11 is located at 8800 West Soledad Canyon Road, Acton; Fire Camp 13 is located at 1250 South Encinal Canyon Road, Malibu; Fire Camp 14 is located at 35100 San Francisquito Canyon Road, Saugus; Fire Camp 16 is located at 12653 North Little Tujunga Canyon Road, San Fernando; and Fire Camp 19 is located at 22550 East Fork Road, Azusa.

These five fire camps currently house low security State inmates and are jointly operated by the Consolidated Fire Protection District of Los Angeles County (Fire District) and the California Department of Corrections. Under the supervision of the Fire District, inmates provide various firefighting and fire prevention services. The fire camps include office space and living quarters for the Fire District and California Department of Corrections staff, as well as dorm rooms, showers/restrooms, cafeteria/dining, and recreational areas for the inmates. The proposed improvements will include replacement of the on site wastewater septic system; upgrades to the potable water treatment system; fire and life safety improvements; replacement/repairs to building roofs and mechanical, electrical, and plumbing systems at Fire Camps 11, 13, 14, and 19; and fire and life safety improvements and repairs to building roofs and mechanical, electrical, and plumbing systems at Fire Camp 16.

In June 2012, Onyx Architects, under a Board-approved as-needed architect/engineer (A/E) agreement with Public Works, provided an assessment of the fire camps' buildings and facilities, septic systems, potable water systems, and recommendations on the improvements that would be needed to bring the facilities into compliance with the current codes. Life safety improvements were identified as the first priority to work on in addition to any immediate repairs to roofs and other essential mechanical and electrical equipment, along with septic and potable water systems.

Design for the Projects will be carried out through Public Works' Board-approved as-needed A/E design services agreements with Cannon Corporation (Cannon) and Pacific Advanced Civil Engineering, Inc. (PACE). Upon completion of construction documents and jurisdictional approvals, Public Works will return to the Board to adopt plans and specifications and advertise for bids to construct the Projects.

Green Building/Sustainable Design Program

The Projects support the Board's Green Building/Sustainable Design Program by implementing new septic and potable water systems at the fire camps, which will protect ground water from potential contamination and provide clean and safe potable water for consumption. Building and site improvements will incorporate energy efficient light fixtures and mechanical equipment, as well as water efficient plumbing fixtures. There will be cost savings due to a reduction in energy and potable water consumption.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service. The Projects will achieve this goal by providing the utilities infrastructure to support services for the fire camps.

FISCAL IMPACT/FINANCING

The total cost for the Projects is currently estimated at \$20,000,000, including plans and specifications, plan check, construction, change orders, consultant services, miscellaneous expenditures, and County services.

Sufficient funds are currently available in Capital Project Nos. 87157, 87158, 87159, 87160, and 87161 to fully fund the Projects. The Projects are funded with net County cost.

The proposed Projects' Schedules and Budget Summaries are included in the Attachment.

Operational Budget Impact

There will be no impact to the current operating budget. Yearly maintenance costs for the septic and potable water systems are estimated at \$15,000 per system per year per site. A 1 year maintenance agreement (first year of operations) will be included as part of the construction contract. After the first year of maintenance, the Fire District will be responsible for the ongoing maintenance.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Works will carry out design using Board-approved as-needed A/E design services agreements with Cannon and PACE. The existing agreements contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the project contract documents

stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, these Projects are exempt from the Civic Art Fund as they are infrastructure projects.

ENVIRONMENTAL DOCUMENTATION

The proposed Projects are categorically exempt from the provisions of CEQA. The Projects consist of the repair of building finishes and mechanical, electrical, and plumbing systems. This scope is within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(a) of the CEQA Guidelines and Class 1(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Projects also consist of the replacement of existing septic and potable water treatment systems where the new structures will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, and therefore, are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15302(c) of the CEQA Guidelines and Class 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, the projects are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the Projects, Public Works will file a Notice of Exemption for each of the five projects with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

CONTRACTING PROCESS

Design of the Projects will be carried out through Public Works' Board-approved as-needed A/E design services agreements with Cannon and PACE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of authorizing the recommended consultant services agreements.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; Fire District; and to the Department of Public Works, Project Management Division II.

The Honorable Board of Supervisors

1/7/2014

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Respectfully submitted,



WILLIAM T FUJIOKA

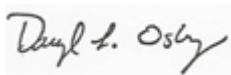
Chief Executive Officer

WTF:SHK:DJT

SW:CY:rp

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Internal Services
Public Works



DARYL L. OSBY

FIRE CHIEF, FORESTER & FIRE WARDEN

January 7, 2014

ATTACHMENT

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
FIRE CAMPS LIFE SAFETY IMPROVEMENTS PROJECTS:
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(THIRD AND FIFTH DISTRICTS)
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date*
Design	
Construction Documents	12/15/2014
Jurisdictional Approval	06/15/2015
Construction Bid and Award	12/16/2015
Construction	
Substantial Completion	12/15/2016
Project Acceptance	02/15/2017

*Schedule is applicable to all five projects as they will be carried out concurrently.

II. PROJECT BUDGET SUMMARY

Budget Category	Fire Camp 11 Project Budget	Fire Camp 13 Project Budget	Fire Camp 14 Project Budget	Fire Camp 16 Project Budget	Fire Camp 19 Project Budget	Aggregate Budget
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction						
Low Bid Contract	\$ 3,800,000	\$ 1,950,000	\$ 2,000,000	\$ 720,000	\$ 3,700,000	\$ 12,170,000
Change Orders (15%)	\$ 570,000	\$ 290,000	\$ 300,000	\$ 110,000	\$ 560,000	\$ 1,830,000
Subtotal	\$ 4,370,000	\$ 2,240,000	\$ 2,300,000	\$ 830,000	\$ 4,260,000	\$ 14,000,000
Programming/Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 350,000	\$ 175,000	\$ 185,000	\$ 65,000	\$ 340,000	\$ 1,115,000
Consultant Services						
Environmental Documentation	\$ 30,000	\$ 30,000	\$ 30,000	\$ 20,000	\$ 30,000	\$ 140,000
Geotechnical	\$ 40,000	\$ 40,000	\$ 40,000	\$ 0	\$ 40,000	\$ 160,000
Hazardous Materials Survey	\$ 30,000	\$ 15,000	\$ 15,000	\$ 0	\$ 30,000	\$ 90,000
Hazardous Materials Abatement Monitoring	\$ 30,000	\$ 15,000	\$ 15,000	\$ 0	\$ 30,000	\$ 90,000
Deputy Inspection	\$ 80,000	\$ 40,000	\$ 40,000	\$ 20,000	\$ 80,000	\$ 260,000
Specialty Consultant	\$ 50,000	\$ 20,000	\$ 18,000	\$ 10,000	\$ 50,000	\$ 148,000
Project Scheduling	\$ 20,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 20,000	\$ 65,000
Subtotal	\$ 280,000	\$ 170,000	\$ 168,000	\$ 55,000	\$ 280,000	\$ 953,000
Miscellaneous Expenditures						
Printing and Advertisement	\$ 5,000	\$ 3,000	\$ 3,000	\$ 2,000	\$ 5,000	\$ 18,000
Subtotal	\$ 5,000	\$ 3,000	\$ 3,000	\$ 2,000	\$ 5,000	\$ 18,000
Jurisdictional Review/Plan Check/Permit	\$ 180,000	\$ 90,000	\$ 90,000	\$ 35,000	\$ 180,000	\$ 575,000
County Services						
Code Compliance and Quality Control Inspections	\$ 140,000	\$ 70,000	\$ 70,000	\$ 30,000	\$ 140,000	\$ 450,000
Contract Administration	\$ 40,000	\$ 24,000	\$ 30,000	\$ 10,000	\$ 40,000	\$ 144,000
Project Management	\$ 625,000	\$ 314,000	\$ 324,000	\$ 112,000	\$ 585,000	\$ 1,960,000
Secretarial	\$ 25,000	\$ 13,000	\$ 20,000	\$ 12,000	\$ 50,000	\$ 120,000
Document Control	\$ 25,000	\$ 13,000	\$ 20,000	\$ 12,000	\$ 60,000	\$ 130,000
Project Technical Support	\$ 60,000	\$ 32,000	\$ 33,000	\$ 11,000	\$ 60,000	\$ 196,000
Consultant Contract Recovery	\$ 30,000	\$ 16,000	\$ 17,000	\$ 6,000	\$ 30,000	\$ 99,000
ISD Services	\$ 30,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 30,000	\$ 110,000
Office of Countywide Contract Compliance	\$ 40,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 40,000	\$ 130,000
Subtotal	\$ 1,015,000	\$ 522,000	\$ 554,000	\$ 213,000	\$ 1,035,000	\$ 3,339,000
Total	\$ 6,200,000	\$ 3,200,000	\$ 3,300,000	\$ 1,200,000	\$ 6,100,000	\$ 20,000,000